

BOARD OF ELECTIONS FOR NEW CASTLE COUNTY
Carvel State Office Building
820 N French Street
Wilmington, Delaware 19801

MINUTES FROM BOARD MEETING JUNE 2, 2005

Members Present: Mr. Foraker, Mr. Austin, Mr. Kuhrt, Mrs. Dudlek, Mr. Lanouette,
Mr. Krzyzanowski, Mr. Sterling, Ms. Parks, Mrs. Whittington

Mrs. Manlove, Administrative Director
Mr. Sholl, Deputy Administrative Director
Mrs. Rodgers, Election Office Manager

Guest Present: Mr. Roger Hoyt

1. Mr. Foraker called the meeting to order and requested that a guest, Mr. Roger Hoyt, introduce himself. Mr. Hoyt, a resident of the Brandywine School District, was concerned about the ballot language from the Brandywine School District Referendum.

2. Mrs. Manlove reviewed the results from the Brandywine Referendum. The results recompiled were the same as reported on May 24. She reviewed the voting machine problems, the number of absentee ballots received and counted as well as the new procedure at closing using the rovers and technical personnel to visit every polling place. Mr. Sterling made a motion to certify the results of the Brandywine Referendum as presented. Ms. Parks seconded the motion. Passed unanimously.

3. Mrs. Manlove reviewed the Financial Report for the previous month.

4. Corrections to voter records:

- Mr. Kuhrt moved that the 42 names on the “Moved from State” list dated June 2, 2005, be removed from the voter rolls. Mrs. Dudlek seconded the motion. Passed unanimously.
- Ms. Parks moved that the 1 name on the “Address Verification” list dated June 2, 2005, be removed from the voter rolls. Mr. Lanouette seconded the motion. Passed unanimously.
- Mr. Sterling moved that the 2 names identified by the Commissioner’s Program be removed from the voter rolls. Mr. Krzyzanowski seconded the motion. Passed unanimously.

- Mr. Sterling moved that 3 names be removed from the voter records as personally requested. Mr. Krzyzanowski seconded the motion. Passed unanimously.
- Mr. Kuhrt moved that the 9 requested birthdate changes be made. Mr. Lanouette seconded the motion. Passed unanimously.

5. Mrs. Manlove reviewed the increase in Voter Registration figures. The deceased list from April 2005 was received but had not been processed at this time. The processing and filing are current.

6. Mrs. Manlove discussed an issue that came up as a result of our ongoing efforts toward an electronic signature at Motor Vehicle. A line of code has been deleted on the Motor Vehicle side which caused some applications not to come to Elections. Once we have compared databases, applications will be mailed to those who went to DMV but are not registered.

7. Mrs. Manlove indicated that the only upcoming elections after July 1 are COAD and Odessa, however, no dates have been set.

8. Mrs. Manlove reviewed the planned upgrades to the phone system in the Department of Elections office. The costs will be covered by HAVA since this is an improvement to election administration.

9. Mrs. Manlove pointed out that there have been no updates to our WEB site activity.

10. Regarding the Help America Vote Act: Mrs. Manlove reported that while the voting machine has completed the certification process and is awaiting formal approval, the software is still being evaluated. The Clearinghouse approved the spending plan for 2003 Title II funds. The state is awaiting 2004 Title II funds and the Commissioner's Office is working on the issue.

11. Mrs. Manlove and Mr. Sholl discussed with the Board some issues and ideas that they will be discussing for the future:

- Department's Telephone System
- Voter ID requirements
- Voter confusion over Polling Places
- Counting Absentee Ballots at Polling Places
- Districting errors
- Need more voting machines
- Too many court orders
- More robust funding for General and Primary Elections
- Automatic Recount – standards and process
- Polling Place signage
- Polling Place management

- Laptops with Voter Registration and Polling Place lookup capabilities
- Polling place cards mailed before each General Election
- Training – how we do it, etc.
- Operating Procedures
- Accessible Polling Places
- Data collection for surveys

12. Mrs. Manlove discussed with the Board legislation that is expected this session including:

- Special Elections in New Castle County
- Central Count Absentee System
- Time Change for School Referenda
- Housekeeping Bill – nomination, voter registration, absentee voting

13. Mr. Sterling moved the meeting be adjourned. Ms. Parks seconded the motion. Passed unanimously.

Next Meeting: Tuesday, September 13, 2005

Respectfully submitted,

James A. Sterling
Acting Secretary

DEPARTMENT ACTIVITIES

6/2/05

CANVASS: Brandywine Referendum

Department of Elections for New Castle County

- ***Results recompiled: same as reported on May 24.***
- ***Voting machine problems: 3***
 - *Reset during opening procedure.*
 - *One E316 – machine reset.*
 - *One no results – machine reset and results printed.*
- ***Absentee Ballots***
 - *70 received*
 - *2 not counted – voucher envelopes open.*
- ***New procedure at closing.***
 - *Rovers & techs visited every Polling Place.*
- ***Recommend certifying the results of the election.***

FINANCIAL REPORT

FY 2005 Expenditures

Department of Elections for New Castle County

6/2/05

CATEGORY	SPENT	ENCUMBERED	AVAILABLE	BUDGETED	% SPENT
1 PERSONNEL	\$793,058	\$0	\$55,142	\$848,200	93%
2 TRAVEL	\$6,965	\$0	\$6,135	\$13,100	53%
3 CONTRACTUAL	\$173,140	\$12,000	\$14,760	\$199,900	87%
4 ENERGY	\$12,663	\$0	\$1,437	\$14,100	90%
5 SUPPLIES	\$6,939	\$0	\$2,761	\$9,700	72%
6 MOBILE REGISTRATION	\$3,340	\$0	\$160	\$3,500	95%
7 FY 2005 ELECTIONS	\$148,797	\$0	\$203	\$149,000	100%
8 FY 2005 SCHOOL ELECTIONS	\$59,305	\$4,308	\$66,737	\$130,350	45%
9 SPECIAL ELECTION	\$0	\$0	\$0	\$0	0%
10 FEDERAL REIMBURSEMENT	\$808,031	\$3,200	\$163,769	\$975,000	83%
11 FY 2004 MOBILE REGISTRATION	\$189	\$0	\$439	\$628	30%
14 FY 2004 SCHOOL ELECTIONS	\$23,486	\$500	\$5	\$23,991	98%
12 FY 2003 ELECTIONS	\$174,869	\$0	\$3	\$174,873	100%
13 FY 2004 PRES PRIMARY	\$272,623	\$3,056	\$36,739	\$312,418	87%
15 REAPPORTIONMENT	\$0	\$0	\$51,994	\$51,994	0%
16 CAPITAL PURCHASE	\$3,828	\$0	\$0	\$3,828	100%
17 VOTING MACHINE TRAINING	\$111	\$0	\$0	\$111	100%
GRAND TOTAL	\$1,679,125	\$19,864	\$236,076	\$1,935,064	87%

DEPARTMENT ACTIVITIES

6/2/05

BOARD REMOVALS AND CORRECTIONS

Department of Elections for New Castle County

- ***REMOVAL PROGRAMS***
 - ***Moved from State: 42 (D - 21, R - 12, Other - 9)***
 - ***Address Verification: 1 (D - 0, R - 0, Other - 1)***
 - ***COE Verification: 2 (D - 0, R - 1, Other - 1)***
 - ***Personal Requests: 3 (D - 1, R - 0, Other - 3)***
- ***BIRTH YEAR CHANGES: 9***

DEPARTMENT ACTIVITIES

6/2/05

Department of Elections for New Castle County

- **REGISTERED VOTERS**
 - *Nov 2004: 362,408*
 - *May 2005: 363,499*
 - *Jun 2005: 364,391*
- **DECEASED – REMOVED FROM ROLLS.**
 - *Apr 2005: Received but not processed.*
- **PROCESSING & FILING.**
 - *Current.*

DEPARTMENT ACTIVITIES

6/2/05

Motor Voter

Department of Elections for New Castle County

- **Programmers on DMV side found glitch.**
 - **A line of code that dealt with flow of information had been commented out for testing BUT NOT RESTORED when implemented.**
 - **Not sure when this happened.**
 - **Noticed a significant increase in “M & W” processing starting April 20.**

	TOTAL	NEW	COA	DUPS	VOIDS
BEFORE 4/20	54	6	8	36	2
ON/AFTER 4/20	107	40	6	43	15

DEPARTMENT ACTIVITIES

6/2/05

Motor Voter cont'd

Department of Elections for New Castle County

- **Database compare is essential.**
 - **Would mail apps to those who went through DMV but are not registered.**

DEPARTMENT ACTIVITIES

6/2/05

FY 2005 Elections

Department of Elections for New Castle County

- **After July 1**
 - **COAD**
 - **Odessa**

DEPARTMENT ACTIVITIES

6/2/05

Communications upgrade.

Department of Elections for New Castle County

- **Replace current phone system with one that takes advantage of Carvel infrastructure.**
 - **Cost: about \$ 70,000.**
 - **Could have 3rd party handle common calls.**
 - Delaware Helpline.
 - Revenue, etc.
- **Replace current IVR system with one that interfaces with the Carvel infrastructure.**
 - **Cost: about \$ 42,000.**
- **HAVA expense - improves administration of elections.**

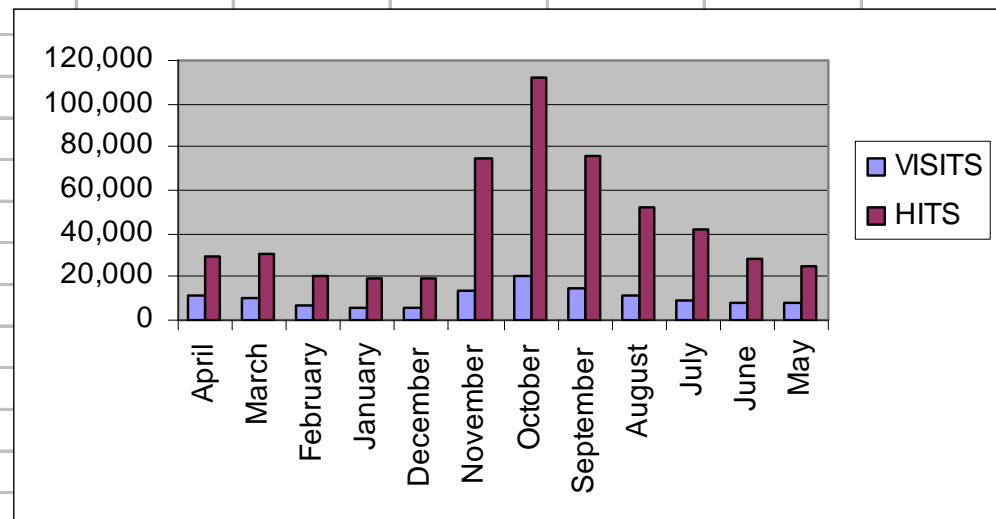
DEPARTMENT ACTIVITIES

6/2/05

WEB Site Activity

Department of Elections for New Castle County

<u>MONTH</u>	<u>VISITS</u>	<u>HITS</u>
April	11,646	29,559
March	10,057	30,352
February	6,936	19,957
January	5,397	19,408
December	5,361	19,033
November	13,330	74,416
October	20,344	111,803
September	14,419	75,852
August	11,083	52,462
July	9,202	41,555
June	8,020	28,031
May	7,456	25,024



2005 entries are in bold.

DEPARTMENT ACTIVITIES

6/2/05

Voting Machines

Department of Elections for New Castle County

- ***SYSTEM CERTIFICATION.***
 - Hardware and firmware complete.
 - Software pending.
- ***BALLOT PREPARATION SOFTWARE.***
 - Waiting new version.
- ***FIRMWARE.***
 - Upgrade pending.
- ***HARDWARE.***
 - Upper shocks need attention.
 - Upgrade pending.

DEPARTMENT ACTIVITIES

6/2/05

Redistricting

Department of Elections for New Castle County

- **On-going maintenance.**
- **Using NCC Street Map for adding new streets.**

DEPARTMENT ACTIVITIES

6/2/05

Help America Vote Act of 2002

Department of Elections for New Castle County

- **Commissioner's office preparing clearinghouse information for Title I monies.**
- **2004 Title II funds.**
 - **Commissioner's Office drafting update to State Plan.**
 - **Revised plan must go through various steps to be final.**

DEPARTMENT ACTIVITIES

2004 GENERAL ELECTION

Department of Elections for New Castle County

6/2/05

- **ISSUES – keep reporting so we don't lose focus.**
 - **Department's Telephone System.**
 - **Voter ID requirements.**
 - **Voter confusion over Polling Places.**
 - **Counting Absentee Ballots at Polling Places.**
 - **Districting errors.**
 - **Need more voting machines.**
 - **Too many court orders.**
 - **More robust funding for General and Primary Elections.**

DEPARTMENT ACTIVITIES

2004 GENERAL ELECTION

Department of Elections for New Castle County

6/2/05

- **Issues – cont'd**

- **Automatic Recount – standards and process.**
- **Polling Place signage.**
- **Polling Place management.**
- **Laptops with Voter Registration and Polling Place lookup capabilities. Voter check in also?**
- **Polling place cards mailed before each General Election.**
- **Training – how we do it, etc.**
- **Operating Procedures.**
- **Accessible Polling Places.**
- **Data collection for surveys.**

DEPARTMENT ACTIVITIES

6/2/05

2005 LEGISLATION

Department of Elections for New Castle County

- **Bill to provide for special elections when a vacancy occurs in County Council.**
- **Central count absentee system.**
- **Bill to change time for school referendums has been introduced.**
- **Expect a bill to fix some election issues – nominations, voter registration, absentee voting, etc.**

OLD BUSINESS

6/2/05

Department of Elections for New Castle County

- **None.**

NEW BUSINESS

6/2/05

Department of Elections for New Castle County

- **Next meeting September 13.**

STATE OF DELAWARE
DEPARTMENT OF ELECTIONS FOR NEW CASTLE COUNTY

OFFICIAL RESULTS
BRANDYWINE SCHOOL DISTRICT REFERENDUM - MAY 24, 2005

		BOND ISSUE				ADDITIONAL TAXES			
		SECTION I		SECTION II				FOR SAFETY, SECURITY, ENERGY & MAINTENANCE	
	TOTAL	FOR AUTHORITY TO ISSUE BONDS	AGAINST AUTHORITY TO ISSUE BONDS	FOR BONDS IN THE AMOUNT OF \$63,971,700	FOR BONDS IN THE AMOUNT OF \$50,272,500	FOR ATHLETIC FIELDS			
POLLING PLACE	VOTERS					FOR	AGAINST	FOR	AGAINST
BRANDYWINE HIGH SCHOOL	1,084	774	301	715	288	718	355	739	333
BRANDYWINE SCHOOL DISTRICT OFFICES	88	60	28	52	32	52	34	52	34
BUSH SCHOOL	422	294	124	278	112	280	139	285	132
CARRCROFT ELEMENTARY SCHOOL	483	387	94	358	104	361	116	357	117
CHURCH OF OUR SAVIOR	16	11	4	8	6	9	7	11	5
CLAYMONT ELEMENTARY SCHOOL	333	237	92	213	103	201	132	205	122
CONCORD HIGH SCHOOL	594	432	156	397	142	403	188	405	184
CRESTVIEW APARTMENTS	29	25	4	25	4	14	14	17	11
DARLEY ROAD ELEMENTARY SCHOOL	261	169	92	159	79	152	108	154	105
HANBY MIDDLE SCHOOL	543	421	121	391	119	391	145	397	139
LANCASHIRE ELEMENTARY SCHOOL	487	368	115	339	122	339	147	341	140
LOMBARDY ELEMENTARY SCHOOL	520	411	106	397	101	383	133	389	124
MAPLE LANE ELEMENTARY SCHOOL	366	209	150	182	131	166	194	184	178
MT. PLEASANT ELEMENTARY SCHOOL	543	392	141	368	132	354	185	369	166
MT. PLEASANT HIGH SCHOOL	513	355	155	343	132	327	182	332	176
P.S. DUPONT ELEMENTARY SCHOOL	223	185	38	172	42	163	57	167	52
SPRINGER MIDDLE SCHOOL	656	456	188	429	170	427	221	440	207
TALLEY MIDDLE SCHOOL	206	144	58	129	59	130	73	134	68
ABSENTEE	68	41	27	40	26	38	30	40	28
TOTAL	7,435	5,371	1,994	4,995	1,904	4,908	2,460	5,018	2,321